STATISTICS AND APPLICATIONS
GUIDELINES TO AUTHORS

(1)   Paper size (Portrait A4):   Width: 21 cms; Height: 29.7 cms

(2)   Margins: Top: 2.54 cms; Bottom: 2.54 cms
                       Left: 2.54 cms; Right: 2.54 cms
                       Gutter position: left 0 cm

(3)   Headers: Different odd and even page header
               Header position: 1.27 cm from top; 1.27 cm from below
               Even Page Header: Left most position: Page Number, Centre: Authors in Caps and right most Position [Vol. .., Nos. 1&2
               Odd Page Header: Left most position: Year of publication], Centre: Short Title in Caps and rightmost Position: Page Number

(4)   Font Type: Times New Roman

(5)   Font size: Title {Font Size 16; Boldface, first alphabet of each word is Capital); Authors {Font Size 12; Boldface); Affiliation {Font Size 12; Italics); Section Heading {Font Size 12; Boldface, first alphabet of each word is Capital); Sub-Heading 12 (Font Size 12; Boldface, in sentence case); Other Text: Font Size 12

(6)   Single Spacing in body of text

(7)   Paragraph marks: Tab (1 cm): Alignment Justified

(8)   Equation numbers to be given at right alignment;

(9)   As far as possible, tables and figures should be inserted along with the text. But if the Tables are big, then these should be given in the Annexure. If the Table gives some data, then the source of the Data should be mentioned. The source of data / figure, if any, should be mentioned below the Table in Italics in font size 11. For example ~ Source: *NSSO Round #*

(10)   The heading of the table should be in bold face in sentence case stating with Table #, followed by colon, then the title of the table. For example ~ **Table 1: Regression coefficients**

(11)   The headings of the Figures should also be given as those of Tables.

(12)   As far as possible, Proofs of Lemmas and Theorems should be given as Appendix. Short proofs may be given in the main body of the paper just below the Lemma or the Theorem.

(13)   In the body of the text all notations and symbols should be in italics. The numerals should be in regular font. All matrices and vectors should be in bold face. As far as possible, all matrices should be in caps and all vectors should be in small face.

(14)   Corresponding Author: Footnote on page 1 along with E-mail address in regular font

(15)   Citation of References in Text: References in the text may be cited as "Dey (2016); Dey and Nigam (1995); or Dey et al. (2015) [in case there are more than two authors] {The references contain only the last name of the authors and the first and middle name will not be included in the references given in the text}. But the authors should refrain themselves from writing et al. in the references listed in the end of the paper under the section "References"}. We may also give references in the text as Chander (2016 a, b, c) or Parsad and Dash (2016 a, b) [in case there is more than one paper for the same set of authors in a year]."

(16)   Format for References: Hanging (left: 0"; Hanging: 0.4"; Line spacing Single). Complete name of Journal should be given in the references, rather than using its acronym. Name of the Journal should in Italics; Volume and issue number in boldface type.

Format of References

A. Research papers

Dibley, M.J., Godsby, J.B., Staehling, N.W. and Trowbridge, F.L. (1987). Development of normalized curves for the international growth reference: historical and technical considerations. *American Journal of Clinical Nutrition*, **46(5)**, 736-748.

B. Book/ Project/Technical reports

Tiwari, N., Joshi, J. and Upreti, P.K. (2012). *Investigation of Geo-Spatial Hotspots for the Occurrence of Tuberculosis*. Lambert Academic Publishing, Germany (ISBN: 978- 3- 8484-0806-1).

C. Government Reports

National Institute of Nutrition and Institute of Applied Statistics and Development Studies (2002). *Nutrition Profile of Community in Uttar Pradesh. District Level Reports*. Department of Women and Child Development/Food and Nutrition Board, Govt. of India.

D. Websites

For websites, give citation as suggested on the Website or give only URLs.

(17)   **Layout of Manuscript as given below**

Statistics and Application **{ISSN 2452-7395(online)}**

{One blank line: line size 12, spacing Single}

Title {Font Size 16; Boldface, first alphabet of each word is Capital)

{One blank line: line size 12, spacing Single}

Authors **{Font Size 12; Boldface)**

Affiliation **{Font Size 12; Italics)**

{One blank line: line size 12, spacing Single}

_____

Abstract
{One blank line: line size 8, spacing Single}
    In this paper ……
{One blank line: line size 12, spacing Single}
Key words:

_____

1.   Introduction

{One blank line: line size 8, spacing Single}
    Univariate time series …

2.

Acknowledgements

References

Annexure, if any
Appendix, if any