

## **RULES AND REGULATION OF SOCIETY OF STATISTICS, COMPUTER AND APPLICATION**

**Definitions:** In these by-laws unless otherwise stated

- (a) Society means Society of Statistics, Computer and Applications.
- (b) President means President of Society.
- (c) Secretary means Secretary of Society.
- (d) Council means Executive Council of the Society (E.C.).
- (e) Office means registered office of the Society.
- (f) General Body means general Body of the Society (G.B.).

### **1. MEMBERSHIP**

Membership of the society shall be open to all persons and institutions interested in the objectives of the Society. There shall be the following types of members:

- (a) **Founder Members:** Individuals desirous of framing the Society and present at the first meeting at J.V. College, Baraut on 9<sup>th</sup> March 1997 and had expressed their desires to be members before these rules were drafted, shall be regarded as Founder members of the Society.
- (b) **Ordinary Members:** Persons desirous of becoming ordinary members of the Society shall apply to the Secretary in writing with one year's subscription. He/She shall be enrolled after approval by the Council.
- (c) **Life Members:** The procedure for Life members shall be the same as for ordinary members except that instead of annual subscription the applicant shall pay Life membership fee.
- (d) **Institutional Membership:** Institutional membership shall be open to all those institutions that are interested in promoting the objectives and activities of the Society. The subscription rate shall be decided by the Council from time to time.
- (e) **Patrons/Honorary Members:** Patrons/Honorary Membership shall, in general, be reserved for those with outstanding contributions in the academic field or otherwise contribute to realization of the objectives of the Society.

### **2. MEMBERSHIP SUBSCRIPTION**

Membership subscription shall be decided by the Council from time to time and payable by 31<sup>st</sup> March each year. At present the subscription rates are :

<b>Ordinary Members</b>	Rs. 300 per calendar year
<b>Life Members</b>	Rs. 1500 payable in maximum 2 installments within a year.
<b>Ordinary Members (Foreign)</b>	US \$ 75 per calendar year
<b>Life Members (Foreign)</b>	US \$ 300
<b>Institutional Members</b>	Rs. 15,000 for permanent membership <i>and</i> <i>Rs. 500 for annual membership</i>
<b>Institutional Members (Foreign)</b>	US \$ 750

Ordinary membership can be converted to life membership subsequently on payment of a composition fee which is prescribed life membership fee less a rebate of 50 percent of fees already paid subject to a maximum rebate of 40 percent of the prescribed fee or as decided by the executive Council.

Members who have made up to date payment of their ordinary membership fee can have the benefit of conversion.

Membership shall cease if fee is not paid in time for two consecutive years subject to the approval of the Executive Council of the Society.

### **3. PRIVILEGES OF MEMBERS**

All members shall have right

- (a) to vote at all General Body meetings of the Society.
- (b) to elect/get elected Members of the Council.
- (c) to participate in the activities of the Society.
- (d) to get a copy of the Journal gratis.

Patrons and Honorary members shall enjoy all the rights and privileges of ordinary members for life.

Member Institutions can send one or more representatives to conferences, meetings etc. but not more than 5 representatives shall enjoy the privileges of ordinary members.

### **4. EXECUTIVE COUNCIL AND ITS POWERS**

The affairs of the Society shall be managed by an Executive Council consisting of President, Executive President, Vice-Presidents, all Patrons/Honorary members, Secretary, one or two Joint Secretary, Treasurer and not more than 15 members. The Council members shall be elected by the General Body of the Society. The Council members shall be elected as per rule 6 and shall have powers as below:

- (a) to enrol new members, Patrons and Honorary members.
- (b) to frame such by-laws, not inconsistent with constitution, as may be necessary.
- (c) to appoint as many Assistants to help President, Secretary and Editors as required.
- (d) to co-opt Specialists in Statistics/Computer Science as members of Editorial Board.
- (e) to establish annual budget and to sanction sums of money for ordinary working expenses, for printing journal and take decisions for such other purposes as may be necessary.
- (f) to appoint Auditor for audit of accounts of Society.
- (g) to exempt from payment of subscription by any member of Society.
- (h) to fix annual/life/institutional subscription for membership.
- (i) to accept grants, donations and endowments for special purposes connected with the aims and objectives of the Society.
- (j) to appoint Returning officer for election of the Council.

- (k) to fill up vacancy/ vacancies caused by resignation/ death of any office bearer/Council member of the Society.

## **5. EXECUTIVE COUNCIL MEETING**

- (a) The Secretary shall convene meetings of the Council in consultation with the President. With due notice of 7 days, the agenda of meetings shall be circulated by the Secretary to all the members of the Council. However, emergent meeting can be called at 2 days' notice. The quorum of the meeting shall be 5 members present.
- (b) The Proceedings of all Council meetings shall be sent to Registrar's Office.

## **6. MODE OF ELECTION OF EXECUTIVE COUNCIL**

The first Executive Council shall consist of the Office bearers and members given in clause 4 of memorandum. The first Council shall continue till the next General Body meeting and after that duly elected council shall take over.

Election shall be held after every year in the General Body meeting in the manner indicated below:

- (a) The outgoing Council shall finalize the election schedule two months before the General Body meeting and appoint a Returning Officer who shall mail a list of nominees prepared by the outgoing council to all members of the Society one month in advance of the General Body meeting. Any member of the Society may submit an alternative list of nominees for some positions but only such nominations shall be considered as are supported by at least two different members having voting right and received 40 days in advance of G.B. meeting. Election shall be made by voting in the G.B. meeting by show of hands. A simple majority shall determine the election in each case. In case of equal votes decision shall be made by draw of lots. Results of election shall be announced by the Returning Officer.
- (b) Ordinary members whose subscription is not received by July 31, shall not have voting right for that year. New members enrolled before August 31 shall have voting right for the year. Treasurer shall prepare a list of valid voters and pass on to the Returning Officer before September 30, each year.
- (c) Newly elected Council shall take charge on April 1 after election.
- (d) In case no alternative nomination for a position is received, the nominee of the outgoing Council shall be declared elected.
- (e) No decision of the Council shall be invalid merely on the ground that the position of some office bearer was vacant at the time of decision or the election could not be held in time due to some unavoidable circumstances.

## **7. FUNCTIONS OF OFFICE BEARERS**

**PRESENT/EXECUTIVE PRESIDENT** shall preside over the meetings of General Body and Executive Council. No proceedings of any meeting shall be valid unless signed by the presiding

officer in the meeting. In emergent situations the President shall exercise the power of the Council. In case of any dispute regarding interpretation of any by-laws the opinion of the President shall be final and binding. In case of a tie in any meeting the President shall execute his casting vote. The president has the responsibility to act in any matter for the well-being of the Society.

**VICE PRESIDENT:** One of the Vice-Presidents shall act as President in absence of President/Executive President and otherwise shall advise and assist in functioning of the Society.

**SECRETARY** shall perform all the work of the Society viz. writing of minutes of meetings, correspondence of the Society, keeping the members and E.C. duly informed of all activities of the Society. He shall convene E.C. and G.B. meetings in consultation with the President.

**JOINT SECRETRY** shall render all help to the Secretary as required from time to time and shall act as Secretary in his absence.

**TREASURER** shall maintain all accounts and records of assets and liabilities as well as income and expenditure of the Society. He shall present the annual accounts to the E.C. by August 31.

## **8. GENERAL BODY MEETING**

- (a) All members whose dues are not in arrears shall constitute the General Body of the Society.
- (b) There shall be a meeting of the General Body normally once each year. The agenda of the meeting shall be sent to all members one month in advance.
- (c) The quorum for such meeting shall be one-fifth of total valid membership. However, no quorum shall be required for adjourned meeting due to lack of quorum.
- (d) The decisions regarding any amendments of the constitution shall be made by two-thirds majority of the members present at the meeting. Any resolution for amendment of constitution should be either sponsored by he Council or supported by at least 10 members of G.B.
- (e) Where the Council deems it necessary to obtain approval of G.B. on any item being amendment of constitution, it may be done by circulation.

## **9. PUBLICATION OF SOCIETY**

The Society may publish Journals, News letter, Bulletins, books etc.

It may prepare Computer packages for sale and circulation. An Editorial Board decided by E.C. shall look after these activities.

## **10. AUDIT OF ACCOUNTS**

Accounts of the Society shall be audited once a year by an Auditor appointed by E.C. The audit report shall be presented in the G.B. Meeting.

## **11. OPERATION OF BANK ACCOUNT**

The Society shall open its own account in a recognized bank decided by E.C. The account shall be operated by President and Treasurer or Secretary and Treasurer or as decided by the Executive Council of the Society.

## **12. DISSOLUTION**

The Society can be dissolved, if necessary, as per section 13 and 14 of Society Registration Act of 1860 application to Union Territory of Delhi.

## **13. LEGAL PROCEEDINGS**

The Society may sue or be sued in the name of Secretary as per provision laid down under section 6 of Society Registration Act, 1860 as applicable to National Capital Territory of Delhi and shall have the power to file statements before the press, courts or any other agency on behalf of the Society.

## **14. AMENDMENT**

Any amendment in the memorandum or Rules and Regulations of the Society shall be carried out in accordance with the procedures laid down under section 12 and 12a of Society Registration Act of 1860 as application in the National Capital Territory of Delhi.

## **15. APPLICATION OF THE ACT**

All the provisions under all sections of Society Registration Act of 1860 as applicable to National Capital Territory of Delhi.

## **16. ESSENTIAL CERTIFICATE**

We the undersigned members of the Society do hereby certify that this is the correct copy of the rules and regulations of the Society.

**M.N. Das**  
President

**D. Roy Chaudhary**  
Treasurer